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C.H.E.K Practitioner Level 3 Program Registration Form

For courses in the UK only

Please complete one form for each person, and sign where indicated on **all** pages. Return **all** pages to CHEK Europe Ltd as directed below, by mail, fax or e-mail. Please note that your registration is not considered confirmed until we receive **all** pages and **payment in full or first payment plan payment**. We will notify you by e-mail when we receive your registration and payment.

Name: _____ **Occupation:** _____ **Date:** _____

Address: _____

Town: _____ **County:** _____ **Post Code:** _____

Country: _____ **Phone:** _____ **Mobile:** _____

E-mail address (essential): _____

Who referred you to this course? (optional): _____

Yes, I would like to register for C.H.E.K Practitioner Level 3 Program on the following date:

Date: _____ **Location:** _____

If you would like to register for more than one Program at the same time, please use the appropriate registration form, available online at www.CHEKeurope.com.

Step 1 – Select your course.	Step 2 – Choose the price that applies to you.		
	Early Bird registration – more than 3 months before the first day of the Program Regular registration Rush registration – 30 days or less before the first day of the C.H.E.K Practitioner Level 3 Program		
Step 3 – Check the appropriate box for either one payment or a payment plan*	Early Bird <i>(more than 3 months before the first day)</i>	Regular	Rush <i>(30 days or less before the first day)</i>
C.H.E.K Practitioner Level 3 Program only	<input type="checkbox"/> One payment of £2945		<input type="checkbox"/> One payment of £3095
	<input type="checkbox"/> 2 x £1485	<input type="checkbox"/> 4 x £748.75	<input type="checkbox"/> 6 x £503.33
	<input type="checkbox"/> 2 x £1560		<input type="checkbox"/> One payment of £3295 No payment plans available

***NOTE:**

1. Payments for payment plans are scheduled once a month on the date you register for the course. E.g. if you register on the 19th of the month, all subsequent payments will automatically be scheduled for the 19th. Some payment plans may not be available to you, depending on when you register for the date and location of your choice of course. Please contact CHEK Europe Ltd. with questions on payment plans.
2. Course registrations must be paid in full at least two weeks prior to the start date of the course.



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Payment

Payment may be made by cheque in £ sterling, by internet banking transfer (BACS) or by PayPal. If you wish to pay with a credit or debit card, please select the PayPal option. You will need a PayPal account to use this option. Visit www.paypal.co.uk for details and to create an account.

Please select one option:

Cheque or money order in £ sterling made out to CHEK Europe Ltd.

Please post cheque with this form to:

CHEK Europe, c/o JPT Health

Goodyear Business Park

12a New Street

Mawdesley, Nr Ormskirk

Lancashire L40 2QP

Internet banking / BACS / wire transfer to the CHEK Europe bank account.

Bank: NatWest Bank

Account number: 31134432

Sort Code: 56-00-46

For international payments: SWIFT: NWBKGB2L and IBAN: GB48NWBK 560046 31134432

Important! Please include your name and the name of the course you are registering in the notes that accompany your transfer, otherwise we will not know the transfer is from you! **You are responsible for all bank charges associated with the transfer. Any shortfall in the amount received will be billed to you.**

PayPal. You will receive an e-mailed invoice when you select this option, with instructions on how to pay using PayPal. Please enter your e-mail address where you would like to receive the invoice and instructions:

e-mail: _____

I am paying £_____ now to register for the course(s) checked above. If I have selected a payment plan option, I will pay all future payments on the same date each subsequent month unless otherwise informed by CHEK Europe Ltd.

Date today: _____

Name of person paying for the course, if different from attendee: _____

Signature of person paying for course: _____

Please note:

1. Courses fill up quickly, especially within 60 days of the program. We recommend contacting us to confirm that space is available, especially before you book travel or accommodation. All courses are confirmed at 30 days prior to the start.
2. We will e-mail you receipt of your registration once we have processed it. Please allow up to 2 weeks for this.
3. Please do not book any travel or accommodation that is non-refundable until you receive confirmation at 30 days that the course will run as scheduled.

See pages 3 and 4 for the Terms of Business, transfer and refund policies. A signature is required on both pages.



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Terms of Business and Conditions of Registration

1. Payment:

Payment for courses can be made by cash, cheque, money order or bank transfer direct to the CHEK Europe bank account. For bank transfers, all bank charges must be covered by the student.

2. Confirmation of Enrollment:

An official receipt with confirmation of enrollment will be sent to you, via e-mail, upon registration approval. Course Welcome Packets will be sent, via e-mail, approximately one (1) month before the course start date or one (1) week following enrollment, (whichever comes first). It is important we have a valid e-mail address for communication with you prior to your registration.

3. Medical Certification and Waiver:

By signing this booking form you acknowledge that:

3.1 You have no medical illness or condition, which would render your participation in the relevant activity hazardous to your health or the health of others;

3.2 The activities for which training and instruction is to be given involves physical exercise and can be dangerous.

3.3 You are under no obligation whatsoever to participate in the activities but may attend the course

ACCORDINGLY YOU HEREBY AGREE THAT YOUR ATTENDANCE AT THE COURSE (WHETHER YOU PARTICIPATE OR NOT) IS ENTIRELY AT YOUR OWN RISK. HOWEVER FOR THE AVOIDANCE OF DOUBT, NOTHING IN THESE TERMS SHALL LIMIT THE LIABILITY OF CHEK UK FOR DEATH OR PERSONAL INJURY ARISING OUT OF THE NEGLIGENCE OF CHEK EUROPE OR ITS EMPLOYEES AND AGENTS.

SIGNATURE: _____ **PRINT NAME:** _____

4. Cancellations, Refunds and Amendments:

4.1 You have the right to cancel the booking at any time up to the end of seven working days from the day after the initial payment is made for the course. A working day is any day other than weekends and bank or other public holidays. To exercise your right of cancellation, you must give written notice to CHEK Europe by hand or post, fax or email, at the address, fax number or email address shown below. Once you have notified CHEK Europe that you are cancelling the booking, CHEK Europe will refund or credit you within 30 days for any sum that has been paid by you or debited from your credit card for the course.

4.2 If you wish to cancel your place on a course after the expiry of the seven-day period referred to in clause 4.1 above you must send written notice of your cancellation to CHEK Europe requesting either a refund or credit against future courses. The following cancellation charges will apply:

Cancellations 121 days or more prior to the course start date: 15% of course price

Cancellations 91-120 days or more prior to the course start date: 25% of course price

Cancellations 61-90 days or more prior to the course start date: 50% of course price

Cancellations 60 or less days prior to the course start date: 100% of course price

There are no refunds for students who registered as a group and received a Group discount. Such students may transfer their registration to a third party by following the procedure and paying the transfer fee detailed below.

The date of receipt by CHEK Europe of written notice of your cancellation will determine the cancellation charge applicable. Within ten (10) working days of receipt of your notice of cancellation, CHEK Europe will issue a credit note in respect of any course cancelled by you (less any cancellation charges) which can be utilised against the purchase of CHEK UK courses or events within two (2) years from the date of the course to which the cancellation notice applies. If you request a refund, CHEK Europe will issue a refund within 30 days of receipt of your notice of cancellation.

4.3 CHEK Europe reserves the right to cancel or postpone an event at our discretion for any reason. In the event of course cancellation by CHEK Europe, 100% of the tuition will be eligible for refund, transferable to another program or may be used as credit for future courses. CHEK Europe is not liable for any additional costs incurred by the student due to the cancellation of any course or event.

4.4 If a course has to be cancelled or postponed due to an Act of God, including but not limited to war, earthquakes, terrorism, natural disasters, CHEK Europe reserves the right to offer students who are registered for the affected event, a place in a similar event or CHEK Europe Credit equal to the amount of the tuition paid which the student may use for future courses. Tuition will not be refunded in the event of an Act of God.

5. Transfer Policy:

5.1 Students who register for CHEK Europe course and subsequently decide to attend another CHEK Europe course must notify CHEK Europe in writing by fax, email or post, and complete a new Course Registration Form to officially transfer. The general tuition for enrollment in a CHEK Europe course is subject to a transfer fee in accordance with the fees listed in clause 5.4, when a student transfers from one CHEK Europe course to another course after completing the registration process.



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5.2 Students who register for a CHEK Europe course and subsequently decide not to attend that program may transfer their enrollment to a third party. CHEK Europe is not responsible and will not be involved in third party transactions. The general tuition for enrollment into a CHEK Europe course is still subject to a transfer fee in accordance with the fee listed below when an individual transfers their enrollment to another student after completing the registration process. CHEK Europe must be notified, in writing, and the new student must complete a Course Registration Form to officially transfer the enrollment.

5.3 Students who register for a CHEK Europe course and subsequently do not meet the eligibility requirements, 30-days prior to the course start date, may be required to transfer to another program. Student tuition, on required transfers, is subject to a transfer fee in accordance with the fees listed below after completing the registration process. Transferred students will be required to complete a new Course Registration Form before attending another program. CHEK Europe will notify students of prerequisite requirements and due dates upon enrollment or request by the student.

5.4 Transfer fees:

- Transfer fee for any transfers received by CHEK Europe 30 days or more prior to the course start date: £464.25.
- Transfer fee for any transfers received by CHEK Europe 29 days or less prior to the course start date: £928.50.

This fee is to be paid by the student at the time of transfer, in addition to any tuition paid to date, unless the tuition for the course the student is transferring into is lower than the tuition for the course the student is transferring out of.

6. Basis of service provision

- 6.1 CHEK Europe intends to rely on these terms of business. If you require any changes please ask for them to be put in writing.
- 6.2 No contract exists between you and CHEK Europe for the provision of services until CHEK Europe has received and accepted your payment and this completed form. Once CHEK Europe does so, there is a binding legal contract between us.
- 6.3 CHEK Europe may change these terms of business without notice to you in relation to the provision of future courses and publish it on the CHEK Europe web site.

7. Data Protection

- 7.1 CHEK Europe will take all reasonable precautions to keep the details of your order and payment secure, but unless CHEK Europe is negligent, CHEK Europe will not be liable for unauthorised access to information supplied by you.
- 7.2 CHEK Europe will only use the information you provide about yourself for the purpose of completing your registration and course participation. CHEK Europe would like to notify you of products, services and offers that may be of interest to you from time to time, and if you would like to be notified of these, please tick the box below. You can correct any information about you, or ask for information about you to be deleted, by giving written notice to CHEK Europe at the address, fax number or email address shown below.

8. Applicable Law

These terms of business will be subject to English law, and the English courts will have jurisdiction in respect of any dispute arising from the contract.

I have read and understand the above Terms of Business Conditions of Registration and agree to be bound by them. In particular I have signed at the bottom of clause 3 confirming my understanding and acceptance of this condition.

I would like to be notified of your other products, services and offers (Tick box if applicable)

Name of student: _____ **Date:** _____

(Please Print)

Signature of student: _____

Signature of person paying for course (if different): _____

[Registration forms for children under 18 years of age will only be accepted if you are the parent or legal guardian of the child and have signed the registration form, thereby accepting the terms of business and giving your consent to the child's participation.]

Send all four (4) pages of this form to:

Mail: CHEK Europe Ltd, c/o JPT Health, Goodyear Business Park, 12a New Street
Mawdesley, Nr Ormskirk, Lancashire, L40 2QP, GREAT BRITAIN
Fax: (+44) 01924 667192 **E-mail:** info@CHEKeurope.com

Questions? Please contact us by phone or e-mail.